



P.O. Box 576 • Monticello, MN 55362
Phone (763) 295-4653

Policy and Information

At the Monticello Country Club we are committed to making your event a pleasant and memorable experience. We take great pride in our outstanding service and catering service. The following information is given to create an overall understanding of the services offered to you at the Monticello Country Club

Reservation and Billing

A facility room rental of \$750 will be charged for all non-member weddings. Attached to that is a minimum bar fee of \$500. A non-refundable payment of \$half down is required to hold your date and reserve the banquet facility. Payment in full is required the day of the event unless other arrangements have been made with the Monticello Country Club manager or events coordinator.

Deliveries

Please advise the Monticello Country Club of any deliveries for your event. All shipments must be labeled with your function name and date. The Monticello Country Club is not responsible for any lost or damage articles left behind from your event.

Menu Selection and Requirement

We request all groups to pre-select their meal from the catering menu supplied by The Lookout Bar and Grill. Your menu selection is required 30 days prior to your event. Wedding cakes may be brought on premise.

Gratuities and taxes

Any menu item you choose for your event is subject to all state sales tax rates at the time of the event as well as the charged gratuity The Lookout Bar & Grill. All alcoholic beverages are subject to all state sales tax rates at the time of the event.

Decorations

Our event coordinator will gladly handle placing centerpieces and/or floral arrangements. We will also assist with placards if we are provided with a clear map. However, we will not place tooling and lights nor do extensive decorating. We request that all decorations brought in be cleared with the event coordinator.

Music and Entertainment

The Events coordinator will gladly offer suggestions in contracting music for your event. For Friday and Saturday night events, a band or DJ can play until 12:00 a.m. We reserve the right to control the volume of the band or DJ.

Alcohol Consumption Policy

As the host of your event, you are partially responsible for the behavior of your guests. Please assist our staff in enforcing responsible behavior. Any expenses incurred while enforcing the following policies will be added to your bill.

- State law prohibits any alcohol or alcoholic beverages to be brought on the premises.
- No liquor *will knowingly be sold or consumed* on the Monticello Country Club premises by any person under legal drinking age. Identification cards may be requested of any person who may appear under age.
- No liquor will knowingly be sold to or is to be consumed at the Monticello Country Club by individuals who appear to be intoxicated
- If any of the above occurs, an appropriate staff member will proceed to tactfully correct the situation. If the guest will not cooperate or stronger force is needed, local law enforcement will be notified